

Junior League of Lake Charles, Inc.
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JUNIOR LEAGUE OF
LAKE CHARLES

Danette Manuel
Grants, Scholarships and Programs Chair
Junior League of Lake Charles, Inc.
1019 Lakeshore Drive
Lake Charles, LA 70601-9428

Re: Branch Out and Grow Educational Grants and new TEACH Grant

Dear Educators:

I am Danette Manuel, 2023-2024 Grants, Scholarships and Programs Chair for The Junior League of Lake Charles, Inc. (JLLC.) JLLC is excited to announce two distinct grant programs for educators this year, the Branch Out and Grow grant program and the TEACH grant!

The JLLC's Branch Out and Grow Grant is again available to educators in the five-parish area (Calcasieu, Cameron, Jefferson Davis, Beauregard, and Allen.) For several years, this program has supported the enhancement of student experiences by awarding monetary grants ranging from \$500 to \$2,500 and by contributing the time of League members with volunteer hours as requested by applicants. Our last funded year awarded over \$17,000 to educators around our area! Applications for the Branch Out and Grow grant program are available to all school-based professionals.

In addition, JLLC is pleased to offer the Taking Education and Children Higher (TEACH) award, again this year!

Educators are welcome and encouraged to submit applications for both grants. As the Branch Out and Grow and TEACH grants are two separate programs, there are two separate applications with separate deadlines - please read each thoroughly, as there are some differences.

All grants awarded shall be used for projects that benefit students and should fit within the JLLC's vision of supporting a more confident, healthy, and educated community. It is through these grant awards that the League continues to support educators who empower and engage children, as well as promote healthy and thriving families in our community.

We strive to make this application process user-friendly to encourage the development of substantive and compelling educational project proposals. For application and project proposal details, please carefully review all the information included in the Branch Out and Grow and TEACH grant proposal packets. You can also access information and download the grant applications online at www.jllc.net.

Applications must be emailed to grants_scholarships@jllc.net or dropped off to JLLC office by:

Friday, October 20, 2023, for consideration of the TEACH Grant

Friday, November 10, 2023, for consideration of the traditional Branch Out and Grow Educational Grant

If you need help or have questions about the application process, please contact us at grants_scholarships@jllc.net

Thank you for all that you do to educate and engage our community's youth!

Sincerely,

Danette Manuel and Ashley Freeman
Grants, Scholarships and Programs



TEACH GRANT

JLLC Application number: _____

Taking Education and Children Higher

Grant Deadline: October 20, 2023

The Junior League of Lake Charles, Inc.'s (JLLC) TEACH Grant celebrates our 90-year history of forging positive partnerships with the community of Southwest Louisiana by inviting the community to participate in the selection of one (1) applicant to receive a **\$5,000 grant award**.

The JLLC will select finalists from the pool of applicants. Those selected will prepare tabletop presentations to be displayed at the 2023 Mistletoe and Moss holiday market, which runs from Friday, November 17, 2023, through Sunday, November 19, 2023. Mistletoe and Moss attendees will be able to cast one ballot per admission ticket for their favorite presentation. The applicant whose presentation receives the most votes will be awarded the TEACH Grant.

Teachers wishing to be considered for the \$5,000 TEACH Grant must submit the full application, along with signatures, no later than Friday, October 20, 2023, to be considered for the \$5000 TEACH Grant.

Although there are separate applications for the TEACH and Branch Out and Grow grants, applicants may choose to submit the same proposal for both programs or may tailor their applications for each. Applicants may also submit separate proposals for each grant given the different opportunities each grant may provide.

Applicants are not required to submit proposals to both grant applications in order to be considered or awarded for either grant.

All applicants for the TEACH Grant will be notified November 6th & 7th in order to provide sufficient time to prepare Mistletoe and Moss presentations.

By affixing my signature, I certify and agree to the following additional terms applicable to the TEACH Grant:

1. If I am selected as a finalist, I will create a visual presentation communicating the objectives and benefits of my grant proposal to be displayed at the 2023 Mistletoe and Moss holiday market. The presentation will consist of, at minimum, one (1) 48" x 36" tri-fold display board. I will adhere to any additional restrictions or requirements placed on the presentation display by the Junior League of Lake Charles, Inc.
2. I will be available to set up my presentation during the week of November 17, 2023, at the Lake Charles Civic Center **prior** to the opening of the market.
3. I will be available to remove my presentation from the Lake Charles Civic Center on Sunday, November 19, 2023.

Signature of Primary Teacher/Applicant: _____

Date:

Signature of Principal: _____

Date:

Team's Signatures (if collaborating): _____

Date: _____

JLLC Application number: _____

The Junior League of Lake Charles, Inc. envisions a more confident, healthy and educated community.

TEACH BUDGET WORKSHEET

TEACH Project Title: [OBJ]

It is the responsibility of grant recipients to submit an expense report and legible copies of all receipts with their final evaluation. Please reprint your budget worksheet and attach receipts by the **Final evaluation on or before May 24, 2024.** If the expense report is not received, recipients and school will not be eligible for future grant funds. Grant monies may only be used for the project and for the expenses as presented on this budget or as approved by amendment by the Junior League of Lake Charles, Inc., Community Coordinating Council.

The Junior League of Lake Charles, Inc., does not reimburse sales tax. Please remember to use your **school's tax-exempt certificate** when purchasing items.

Item	Quantity	Cost/Unit	Total (\$)

VOLUNTEER REQUEST

# of Volunteers	# of Hours Each	Approx. Date	Type of Work

*Volunteer hours from members of the Junior League of Lake Charles, Inc., should not be essential to completion and implementation of the proposed project. Volunteer requests will be reviewed by the Junior League of Lake Charles, Inc., and efforts are made to honor such requests; however, funding of a grant does not bind the Junior League of Lake Charles, Inc., to provide the volunteer hours requested in the grant application.